



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
Cordillera Administrative Region

80 Diego Silang St., Baguio City 2600

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July 13, 2020

For: The OIC, Regional Director
MGB-CAR

From: The Supply Officer

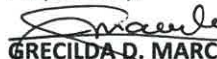
Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(June 12, 2020 to July 13, 2020)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Gel Pen 0.5 mm, Sign Pen (bla	2020-06-048	9,715.00	For documentary requirements	LASER MARKETING
Gel Pen 0.3 mm	2020-06-049	2,960.20	For documentary requirements	PANDAYAN BOOKSHOP INC
Repair of stabilizer link, brake and clutch lining, stud bolt	2020-06-050	55,876.60	For repair and maintenance	TOYOTA BAGUIO
Replacement of Tires	2020-06-051	44,000.00	For repair and maintenance	ASC TIRE SUPPLY AND GEN. MERCH
Replacement of windshield wiper, timing belt, fan belt, brake soe, and clock check	2020-06-052	26,809.89	For repair and maintenance	TOYOTA BAGUIO
Repair of differential	2020-06-053	24,000.00	For repair and maintenance	AEC AUTO SHOP
Self-Inking Stamp	2020-06-054	2,350.00	For documentary requirements	PANGHOI ENTERPRISE
Vehicle Hire Services	2020-07-055	46,500.00	For field requirements of MGB	RUML TRANSPORT

For information of the OIC, Regional Director.

Prepared by:


GREILDA D. MARCELO
Administrative Officer III

Noted by:


KAYE K. GAANO
OIC, Finance and Administrative Division

**“MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE.”**



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August 14, 2020

For: The OIC, Regional Director
MGB-CAR

From: The Supply Officer

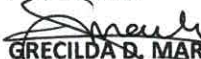
Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(July 14, 2020 to August 13, 2020)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Replacement of rubber cap	2020-07-056	2,120.00	For repair and maintenance	AEC AUTO SHOP
Filebox with cover, tech pen	2020-07-057	17,430.00	For documentary requirements	LASER MARKETING
Vitamin C (sodium ascorbate)	2020-07-058	16,000.00	For use of MGB Personnel	ST. JOSEPH DRUG
Replacement of two windows	2020-07-059	10,900.00	For repair and maintenance	FOUR ACES ALUMINUM & GLASS
Janitorial Supplies	2020-08-060	22,183.93	For use of MGB Personnel	TSB BAZAAR
Liquid handsoap, detergent	2020-08-061	2,640.00	For use of MGB Personnel	ROBINSON'S HANDYMAN INC
Repair of Laptop (power)	2020-08-062	2,100.00	For repair and maintenance	HEXACOM ENTERPRISES
Correction Tape, Mop handle	2020-08-063	2,507.50	For documentary requirements	PROCUREMENT SERVICE
Repair of Laptop keyboard	2020-08-064	2,500.00	For repair and maintenance	HEXACOM ENTERPRISES
Plumbing supplies	2020-08-065	5,150.00	For repair and maintenance	CW HARDWARE

For information of the OIC, Regional Director.

Prepared by:


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September 14, 2020

For: The OIC, Regional Director
MGB-CAR

From: The Supply Officer


Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(August 14, 2020 to September 14, 2020)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Plastic container, HDPE Spray	2020-08-066	5,220.00	For use of Laboratory GSD	XCMT INDUSTRIAL SUPPLIES
Faceshield	2020-08-067	37,920.00	For use of MGB-Personnel	XCMT INDUSTRIAL SUPPLIES
Accountable form 51-C	2020-08-068	15,000.00	For use of MGB CAR Cashier	NATIONAL PRINTING OFFICE
Calcium Ascorbate	2020-08-069	15,000.00	For use of MGB-Personnel	ST. JOSEPH DRUGSTORE
Tissue, alcohol	2020-08-070	1,312.00	For use of Auditing Services	PANGHOI ENTERPRISES
Signpen, Long bond paper	2020-08-071	4,080.00	For use of Auditing Services	LASER MARKETING
Epson 003, Folder Tagboard	2020-08-072	2,520.00	For use of Auditing Services	PANDAYAN BOOKSHOP
Poster 2021 Calendar	2020-08-073	42,000.00	For use of Information Officer	RIANELLA PRINTING PRESS
Tires for ARA 8058	2020-08-074	36,224.00	For repair and maintenance	SPEEDRAYS TRADING
ICT Supplies	2020-09-075	339,433.20	For documentary requirements	HEXACOM ENTERPRISES
Acetylene Gas Instrument Gra	2020-09-076	6,240.00	For use of Laboratory GSD	APEX GASES, INC.
Office Supplies	2020-09-077	48,431.70	For documentary requirements	HEXACOM ENTERPRISES
Differential oil leak, vehicle	2020-09-078	48,723.20	For repair and maintenance	TOYOTA BAGUIO CITY
Power Supply RedFox	2020-09-079	3,000.00	For repair and maintenance	GIGADRIVE COMPUTER MARKETING
Calculator	2020-09-080	1,495.00	For documentary requirements	MOUNTAIN STUDIO
Roller guide and materials	2020-09-081	6,098.00	For use of MGB-Personnel	CW HARDWARE
Side Visor, Floor matting	2020-09-082	14,913.75	For repair and maintenance	TOYOTA BAGUIO CITY
Provision of packed meals	2020-09-083	10,125.00	For use during assessment	SSS LUZON NORTH MPC

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