



Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
Cordillera Administrative Region

80 Diego Silang St., Baguio City 2600

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April 15, 2020

**For:** The OIC, Regional Director  
MGB-CAR

**From:** The Supply Officer

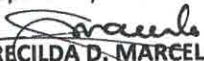
**Subject:** Report on the Monthly Procurement of Supply Requirements of the Agency  
*(March 7, 2020 to April 15, 2020)*

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.


Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Materials for repainting of CH	2020-03-031	9,759.00	For official use of MGB-CAR	WI-AL CONSTRUCTION BUILDERS
Labor and Materials	2020-03-032	17,225.00	For repair and maintenance	BLUE OVAL CORPORATION
Replacement of front brake and engine air filter				
Internal Harddrive 3.5 inches	2020-03-033	5,300.00	For repair and maintenance	OCTAGON COMPUTER SHOP

For information of the OIC, Regional Director.

Prepared by:

  
**GREILDA D. MARCELO**  
Administrative Officer III

Noted by:

  
**KAYE K. GAANO**  
OIC, Office of the Chief, Finance and Administrative Division

**"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."**

Office of the Regional Director/Finance and Administrative Division – 63 74 442 6392; ICT – 63 74 661 7685; Geosciences Division/Laboratory Section 63 74 304 2500; Mine Management Division - 63 74 304 3068 (Monitoring and Technical Services Section/Mining Tenement Evaluation/Mineral Lands Survey Section); Mine Safety Environment and Social Development Section – 63 74 304 2595; Social Development Section/Environment Section 63 74 304 2530



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June 11, 2020

**For:** The OIC, Regional Director  
MGB-CAR

**From:** The Supply Officer


**Subject:** Report on the Monthly Procurement of Supply Requirements of the Agency  
*(May 14, 2020 to June 11, 2020)*

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Hazardous waste disposal	2020-05-036	67,527.05	For official use of MGB-CAR	CYBERTECHNOLOGIES, CO.
Technological Servicing	2020-06-037	59,160.00	For repair and maintenance	SHIMADZU PHILIPPINES, INC.
Various Office Supplies	2020-06-038	26,594.38	For documentary requirements	PROCUREMENT SERVICE
Table Top Glass	2020-06-040	4,455.00	For official use of MGB-CAR	WI-AL CONSTRUCTION BUILDERS
Plyboard, CWN Finishing Nail	2020-06-041	7,003.00	For repair and maintenance	WI-AL CONSTRUCTION BUILDERS
Anti-Skid Safety Tape	2020-06-042	5,010.00	For repair and maintenance	WI-AL CONSTRUCTION BUILDERS
14" Drawer roller & guide, #10	2020-06-043	2,825.00	For repair and maintenance	WI-AL CONSTRUCTION BUILDERS
Tornado Mop	2020-06-044	12,497.50	For official use of MGB-CAR	ACE HARDWARE PHILS.
Various Office Supplies	2020-06-045	26,594.38	For documentary requirements	WI-AL CONSTRUCTION BUILDERS
Various Supplies	2020-06-039	62,328.00	For official use of MGB-CAR	PROCUREMENT SERVICE
Various ICT Supplies	2020-06-047	1,757,060.00	For documentary requirements	TARILJA ENTERPRISES

For information of the OIC, Regional Director.

Prepared by:

  
**GREILDA D. MARCELO**  
Administrative Officer III

Noted by:

  
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