



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
Cordillera Administrative Region

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February 24, 2016

For: The OIC, Office of the Regional Director
MGB-CAR

From: The Supply Officer

Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(January 2016 to February 2016)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Awarded to:
Tires, 4 pcs	01-2016-001	39,800.00	for the use of SHP 195	RICO's Tire Supply
Meals	01-2016-002	28,300.00	for IEC Geohazard Mapping	The Pink Store
Office Supplies	02-2016-003	147,987.50	MSESDD, FAD, MMD, GSD use	PS BDM
	02-2016-004		for re-canvass	
Repair of Camera	02-2016-005	8,132.00	for GSD use	Canon Marketing
2 units calculator, tilt	02-2016-006	2,960.00	for FAD use	Advantage One
Repair of Ranger	02-2016-007	31,900.00	for IH 7100 Ford Ranger	Ford Metro Baguio
Repair of iPad Mini	02-2016-008	6,000.00	for GSD use	Digital Axis
Labor & Materials	02-2016-009	8,750.00	for the backdoor/gate of MGB	Kuatako Const.

For information of the OIC, Regional Director.

Prepared by:

Noted by:

CARMENCITA R. TAGAYONA
Administrative Officer III

CATALINO G. PANGANIBAN
Chief Administrative Officer

**"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."**