

For: The OIC, Office of the Regional Director
MGB-CAR

From: The Administrative Officer III

Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(November 2014)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Remarks
Watch Glass, etc.	10-2014-145	4,702.00	for laboratory use	Yana Chemodities
filter Paper#41	10-2014-146	8,200.00	for laboratory use	CENLAB
Burner Meker type	10-2014-147	3,595.00	for laboratory use	BALER Industrial
Fornica,nails, etc	10-2014-148	12,415.00	for laboratory cabinets	CW Hardware
	10-2014-149		cancelled	
Ink CartridgeHP82	10-2014-150	33,000.00	for Geology use	PC King
T6641,T6642,T6643	10-2014-151	12,400.00	for Geology use	Laser Marketing
Shaft Assy.	10-2014-152	30,661.75	Toyota hi lux 195	Toyota Baguio
Bond Paper, etc.	10-2014-153	4,384.75	for P.A. office supplies	DBM Procurement
Field Shoes	10-2014-154	21,475.00	for GSD/Adm use	Tionsgan Harrison
Sofa, 4 pcs	10-2014-155	35,990.00	for ORD use(visitors)	R.G. Balingit
Cert. Cabinet	10-2014-156	9,995.00	for ORD use	R.G. Balingit
Guho/Baha posters	10-2014-157	49,500.00	for GSD use	Rianella Printing Press
Office supplies	11-2014-158	4,522.85	for Laboratory use	DBM Procurement
janitorial supplies	11-2014-159	2,305.55	for laboratory use	DBM Procurement
Ballpen, etc.	11-2014-160	3,078.00	for GSD use	Laser Marketing
Rechargeable Battery	11-2014-161	5,450.00	for GSD use	National Bookstore
Picture Frame-LLJ	11-2014-162	3,300.00	for ORD use	Mt. Studio
HP 72 Matte black	11-2014-163	91,530.00	for GSD use	American Tech.
Office supplies	11-2014-164	4,453.90	for MMD use	DBM Procurement
Hydrovac	11-2014-165	12,500.00	for SEF 186 toyota hi-lux	L.U. Pioneer
2 tanks LPG	11-2014-166	7,776.00	for laboratory use	EMC Marketing

For information of the OIC, Regional Director.

Prepared by:

Noted by:

CARMENCITA R. TAGAYONA
Administrative Officer III

CATALINO G. PANGANIBAN
Chief Administrative Officer

For: The OIC, Office of the Regional Director
MGB-CAR

From: The Administrative Officer III

Subject: Report on the Monthly Procurement of Supply Requirements of the Agency
(October 2014)

Respectfully informed that the Agency has procured items or supplies needed for the smooth operation as related to the delivery of public service.

Items/Supplies	Purchase/Job Order Number	AMOUNT	Purpose	Remarks
Hiking Pants	10-2014-127	39,900.00	for GSD use	Kenrich International
Jackets&Shirts	10-2014-128	34,170.00	for MGB-Car personnel	CORRS Prints
2013MS License	10-2014-129	10,995.00	for GSD use	Logic Master Com.
Mercury Vapor Analyze	10-2014-130	432,000.00	for Laboratory use	Shimadzu Phils.
2 pcs Tires for SHP195	10-2014-131	19,750.00	for SHP 195 toyota hi lux	Camp 8 Tire Supply
Plotter Paper	10-2014-132	32,000.00	for GSD use	Laser Marketing
Newsletter	10-2014-133	15,000.00	for MGB-CAR use	Unique Printing Press
laptop	10-2014-134	45,990.00	for MESD use(SCL)	Octagon Computer
Labor & Mat.-cabinets	10-2014-135	24,000.00	for MESD use	Peter Dalis
44"Plotter Printer	10-2014-136	228,830.00	for GSD use	American Technologies
Fuel filter, jack, etc	10-2014-137	21,510.00	for SHP 195, SBP266,SEF186	L.U. Pioneer Auto Supply
field shoes	10-2014-138	47,245.00	for GSD use	Tionsan Harrison
safety shoes	10-2014-139	47,245.00	for Adm & Finance use	Tionsan Harrison
coupon bond, etc.	10-2014-140	9,518.80	for MESD use	DBM Procurement
Guho & Baha leaflets	10-2014-141		re canvass	
Watch glass 3.5" dia	10-2014-142		for Laboratory use	for signature
raincoats-set	10-2014-143	30,000.00	for GSD use	L.M.P. Dry Goods
laptop	10-2014-144	89,600.00	for MESD use	Com-plex

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