



MINES AND GEOSCIENCES BUREAU																				
CORDILLERA ADMINISTRATIVE REGION																				
ANNUAL PROCUREMENT PLAN CY 2015																				
Description	Unit of Measurement	Quantity Requirement																Unit Cost	Total Amount	
		Jan.	Feb.	Mar	Q1	Apr	May	Jun	Q2	July	Aug	Sep	Q3	Oct	Nov	Dec	Q4			total
Envelope, mailing 500/bx	piece	512			512	512			512	513			513	513			513	2,050	0.35	717.50
FASTENER, plastic -small	box	22			22	23			23	23			23	22			22	90	85.10	7,659.00
FAX PAPER- size210mm wide 30m l	roll	25			25	25			25	25			25	25			25	100	41.00	4,100.00
FOLDER, EXPANDING, LONG	box	5			5	5			5	10			10	10			10	30	790.00	23,700.00
FOLDER EXPANDING SHORT	box	2			2	2			2	2			2	2			2	8	750.00	6,000.00
FOLDER, MOROCCO SHORT	pack	2			2	2			2	2			2	2			2	8	260.95	2,087.60
FOLDER, MOROCCO, LEGAL SIZE	pack	2			2	2			2	2			2	2			2	8	372.75	2,982.00
FOLDER, TAGBOARD, A4	pack	5			5	5			5	5			5	5			5	20	284.25	5,685.00
FOLDER, TAGBOARD, LEGAL SIZE	pack	6			6	6			6	6			6	6			6	24	295.00	7,080.00
Folder, Hardbound, size 3/16" x3/32"	pair	200			200					100			100					300	140.00	42,000.00
INK, ROTRING BLACK	bottle	1			1	2			2	1			1	1			1	5	85.00	425.00
LEAD PENCIL (0.5 ROTRING)	piece	5			5				-				-				-	5	32.50	162.50
LEAD PENCIL (0.7 ROTRING)	piece	5			5				-				-				-	5	47.50	237.50
Magazine file/deco file	piece	20			20				-	10			10				-	30	50.00	1,500.00
Mechanical pencil 0.7	piece	3			3	3			3	3			3	3			3	12	195.00	2,340.00
Mechanical pencil 0.5	piece	3			3	3			3	3			3	3			3	12	165.00	1,980.00
Marker, fluorescent, 3 colors/set	piece	10			10	10			10	10			10	10			10	40	91.50	3,660.00
Marking pen (fine tip/broad)red	piece	10			10	5			5	5			5	6			6	26	27.60	717.60
Marking pen (fine tip/road)black	piece	10			10	10			10	10			10	6			6	36	18.15	653.40
Marking pen (fine tip/broad)blue	piece	10			10	10			10	10			10	6			6	36	18.15	653.40
ONION SKIN LONG	box	3			3	4			4				-				-	7	68.00	476.00
PAPER CLIP PLASTIC COATED, SM	box	20			20	20			20	20			20	20			20	80	8.00	640.00
Paper Clip, gem type, jumbo	box	20			20	20			20	20			20	20			20	80	13.85	1,108.16
PAPER RULED PADS	pad	12			12	12			12	12			12	13			13	49	19.00	931.00
PAPER BAG, size 1	pieces	5,000			5,000				-				-				-	5,000	0.50	2,500.00
Parchment paper, long	pack	#REF!			#REF!	20			20	20			20	20			20	80	32.00	2,560.00
Parchment paper, short	pack	30			30	30			30	30			30	30			30	120	30.00	3,600.00
Parchment Board, long	pack	15			15	15			15	15			15	15			15	60	40.00	2,400.00
Pencil, lead, w/ eraser	box	10			10	12			12				-				-	22	25.35	557.70
Plotter Paper C6036 A 36"Glossy	roll	5			5	5			5	5			5	5			5	20	2,850.00	57,000.00
Plotter Paper C6036 A 24"Glossy	roll	5			5	5			5	5			5	5			5	20	2,700.00	54,000.00
Plotter Paper C6036 A 42"-Glossy	roll	5			5	5			5	5			5	5			5	20	3,000.00	60,000.00
PLOTTER paper (A1) 24" x 22"	ream	5			5	5			5	5			5	5			5	20	2,700.00	54,000.00
Push Pin, hammer head type 100/bx	box	5			5	3			3	3			3	3			3	14	14.90	208.60
Record Book cloth bound 500 pp	book	16			16	17			17	16			16	16			16	65	95.85	6,230.25

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RECORD BOOK 300 pp	book	5			5	5			5	5			5	5			5	20	72.10	1,442.00																	
Record Book 200 pp	book	12			12	11			11	11			11	11			11	45	72.10	3,244.50																	
Ribbon, Typewriter, Manual	box	2			2	2			2	2			2				-	6	16.30	97.80																	
Ribbon, Typewriter, Electric	box	6			6				-	6			6				-	12	435.00	5,220.00																	
Ribbon, Bundy Clock	piece	3			3	3			3	3			3	3			3	12	400.00	4,800.00																	
Screw Fastener 2"	piece	100			100	100			100	100			100				-	300	6.50	1,950.00																	
Sign pen, blk	piece	42			42	42			42	43			43	43			43	170	44.20	7,514.00																	
Sign pen, blue	piece	42			42	42			42	43			43	43			43	170	44.20	7,514.00																	
Specialty paper short	pack	50			50				-	50			50				-	100	25.00	2,500.00																	
Stamp pad ink, 1 liter	bottle	2			2	2			2	2			2	3			3	9	450.00	4,050.00																	
Staple wire #35	box	45			45	45			45	45			45	45			45	180	36.10	6,498.00																	
Tape, masking 1"	roll	#REF!			#REF!	#####			#REF!	#REF!			#REF!	#####			#####	35	37.00	1,295.00																	
Tape, masking 2"	roll	3			3	4			4	4			4	4			4	15	73.70	1,105.50																	
Tape, transparent 1"	roll	20			20	20			20	8			8	5			5	53	14.80	784.40																	
Tape, transparent 2"	roll	15			15	15			15	15			15	15			15	60	19.00	1,140.00																	
Tape, Double sided 1"	roll	10			10				-	10			10				-	20	68.00	1,360.00																	
Toner for Xerox	piece	7			7	7			7	7			7	6			6	27	2,900.00	78,300.00																	
Xerox drum	piece	3			3	3			3	3			3	3			3	12	7,500.00	90,000.00																	
TRACING PAPER (90/95 GATEWAY)		1			1	1			1				-				-	2	950.00	1,900.00																	
WHITE BOARD MARKER-BLACK	piece	12			12	11			11	11			11	11			11	45	15.80	711.00																	
WHITE BOARD MARKER RED	piece	5			5				-				-				-	5	15.80	79.00																	
WHITE BOARD MARKER-BLUE	piece	9			9	8			8	8			8	8			8	33	15.80	521.40																	
Ribbon for barcode	piece	50			50				-				-				-	50	160.00	8,000.00																	
Accountable Forms and Others	piece				-				-				-				-	-		40,000.00																	
Power Bank	piece	9			9				-				-				-	9	900.00	8,100.00																	
Card Case	piece	50			50				-				-				-	50	36.00	1,800.00																	
Bond Paper A3	ream	4			4	5			5				-	4			4	13	500.00	6,500.00																	
Bond Paper B4	ream	5			5	5			5				-	5			5	15	400.00	6,000.00																	
Blade for Heavy Duty Cutter	pack	5			5	5			5				-				-	10	10.65	106.50																	
Binding Clip 1"	piece	100			100				-				-				-	100	3.00	300.00																	
Binding Clip 1 1/2	piece	100			100				-				-				-	100	5.00	500.00																	
Binding Clip 2"	piece	100			100				-				-				-	100	2.00	200.00																	
Magazine File	piece	20			20	20			20				-				-	40	50.00	2,000.00																	
Plotter Paper C6036A36	roll	5			5	5			5	5			5	5			5	20	2,850.00	57,000.00																	
Plotter Paper C6036A 24"	roll	5			5	5			5	5			5	5			5	20	2,500.00	50,000.00																	

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Plotter Paper C6036A 42"	roll	5			5	5			5	5			5	5			5	20	2,950.00	59,000.00																
Plotter Paper A1 (24" x 22")	ream	4			4	5			5	5			5	5			5	19	2,695.00	51,205.00																
Screw Fastener 2"	piece	50			50	50			50				-				-	100	6.50	650.00																
Specialty paper short	piece	5			5	5			5				-				-	10	25.00	250.00																
Frame for Certificates	piece	10			10				-	20			20	10			10	40	180.00	7,200.00																
Barcode Tape	piece	10			10				-	10			10				-	20	190.00	3,800.00																
Barcode Sticker	roll	12			12				-				-				-	12	357.00	4,284.00																
<b>Total Office Supplies</b>					-				-				-				-	-		<b>1,200,040.61</b>																
					-				-				-				-	-		-																
<b>Computer Suplies</b>					-				-				-				-	-		-																
					-				-				-				-	-		-																
					-				-				-				-	-		-																
INK HP 60 BLACK	piece	4			4	3			3	5			5	5			5	17	672.00	11,424.00																
INK HP 60 COLORED	piece	2			2	2			2	2			2	2			2	8	850.00	6,800.00																
INK HP C9351A BLACK HP 21	piece	3			3	3			3				-				-	6	731.00	4,386.00																
INK HP C9352A COLORED HP 22	piece	2			2	2			2				-				-	4	848.00	3,392.00																
Ink HP 703 black	piece	2			2	2			2	2			2	2			2	8	388.00	3,104.00																
Ink HP 703 colored	piece	1			1	1			1				-				-	2	388.00	776.00																
Ink HP 704 black	piece	3			3	6			6	3			3	6			6	18	385.50	6,939.00																
Ink HP 704 colored	piece	2			2	2			2	2			2	2			2	8	385.50	3,084.00																
Ink HP 920 black	piece	1			1	1			1				-				-	2	940.00	1,880.00																
Ink HP 920 cyan	piece	1			1	1			1				-				-	2	720.00	1,440.00																
Ink HP 920 magenta	piece	1			1	1			1				-				-	2	720.00	1,440.00																
Ink HP 920 yellow	piece	1			1	1			1				-				-	2	720.00	1,440.00																
HP 35A (Toner)	piece	2			2	2			2	2			2				-	6	2,552.00	15,312.00																
HP 85A (Toner)	piece	1			1	1			1				-				-	2	3,400.00	6,800.00																
RIBBON for Epson LX/LQ 300	piece	3			3	3			3	3			3				-	9	78.60	707.40																
HP 678 black	piece	6			6				-				6				-	12	400.00	4,800.00																
HP 678 colored	piece	3			3				-				3				-	6	400.00	2,400.00																
<b>Total Supplies-INK</b>																				<b>76,124.40</b>																
Monitor/terminal	unit			5	5				-				-				-	5	5,000.00	25,000.00																
hard disk	unit			5	5				-				-				-	5	5,000.00	25,000.00																
toner	piece			10	10				-				-				-	10	6,000.00	60,000.00																

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webcam	piece				-		5		5				-				-	5	2,000.00	10,000.00
headset	piece				-		10		10				-				-	10	500.00	5,000.00
digital camera	piece				-		5		5				-				-	5	12,000.00	60,000.00
video card	piece				-		3		3				-				-	3	1,700.00	5,100.00
ink jet printer and other portable printer	piece				-		3		3				-				-	3	20,000.00	60,000.00
mini-projector	piece				-		1		1				-				-	1	60,000.00	60,000.00
CD-ROM drive (internal and external)	piece				-		3		3				-				-	3	5,000.00	15,000.00
DVD-ROM drive (internal and external)	piece				-		3		3				-				-	3	5,300.00	15,900.00
flash drive	piece				-	10			10		10		10				-	20	500.00	10,000.00
external hard drive	piece				-				-		3		3				-	3	6,700.00	20,100.00
IP Phone	piece				-				-		1		1				-	1	10,000.00	10,000.00
memory card	piece				-				-		3		3				-	3	1,700.00	5,100.00
processor	piece				-				-		3		3				-	3	12,000.00	36,000.00
dongle	piece				-				-		3		3				-	3	4,000.00	12,000.00
mouse pad	piece			10	10				-	10			10	10			10	20	50.00	1,000.00
keyboard	piece			10	10				-	10			10	10			10	20	150.00	3,000.00
<b>TOTAL ICT</b>																				<b>438,200.00</b>
																				<b>514,324.40</b>
<b>Janitorial Supplies</b>					-				-				-				-	-		-
ALCOHOL (70% SOLUTION)	bottle	67			67	68			68	67			67	68			68	270	41.00	11,070.00
Air Freshener 280 ml/can					-				-				-				-	-		-
Bath soap					-				-				-				-	-		-
Insecticide, 600ML (420G)/CYAN	can	20			20	20			20	20			20	20			20	80	159.75	12,780.00
Cleanser, 350 grms	can	20			20				-	40			40	20			20	80	19.10	1,528.00
Clog Buster					-				-				-				-	-		-
Detergent Powder	pouch	20			20	40			40	20			20				-	80	21.30	1,704.00
Detergent bar soap					-				-				-				-	-		-
Disinfectant	can	10			10	10			10	10			10	10			10	40	156.60	6,264.00
Door Mat					-				-				-				-	-		-
Dust Mask					-				-				-				-	-		-
Dust Pan	piece	2			2	1			1	2			2				-	5	120.00	600.00
Floor wax, natural, liquid	bottle	5			5	5			5				-				-	10	285.90	2,859.00
Floor wax, red, liquid	bottle	10			10				-	10			10	5			5	25	285.90	7,147.50

